



Security Information Policy

The company Industria Textil del Pacífico S.A., through its IT department, is committed to the protection and secure handling of corporate, client, and employee information. Our Information Security Policy aims to minimize risks, protect IT assets, and ensure the confidentiality, integrity, and availability of information.

Goal: Establish guidelines and best practices for the secure use of systems and IT tools, aligning all employees and suppliers with the commitment to protect information against unauthorized access, data loss, or cyber threats.

Scope: This policy applies to all employees, contractors, and third parties who access company resources, including external suppliers handling company data on their devices. It defines the rules and responsibilities for managing information across all devices.

Key Principles

- **Confidentiality:** Information must be protected from unauthorized access.
- **Integrity:** Information must be accurate and reliable.
- **Availability:** Information must be accessible to authorized users.

General Guidelines for Employees

- **Authentication and Authorization:** Use secure passwords, change them regularly, and do not share them.
- **Data Protection:** Store files in secure locations and do not transfer information without authorization.
- **Equipment Care:** Each employee is responsible for assigned equipment (laptops, phones, etc.) and must protect it from damage, loss, or theft.
- **Incident Reporting:** Notify the IT department of any unauthorized access or suspicious activity.

Guidelines for Suppliers

Suppliers accessing company data on devices must:

- **Confidentiality:** Sign agreements to refrain from accessing or disclosing information without authorization.
- **Restricted Access:** Limit access strictly to information necessary for their tasks.
- **Information Protection:** Handle data securely and avoid improper transfers.
- **Supervision:** Perform services under IT department supervision whenever possible.

Commitment

Employees and suppliers must adhere to this policy to ensure a secure environment for managing company information.

Lima, October 30, 2024